

ORCHARD FARMS METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300
Greenwood Village, CO 80111
303-779-5710

NOTICE OF SPECIAL BOARD MEETING AND AGENDA

DATE: November 2, 2022

TIME: 5:00 p.m.

LOCATION: Microsoft Teams

Board members, consultants and members of the public may participate by teleconference or by computer/tablet by utilizing the following information:

- ACCESS:**
1. To attend via Microsoft Teams Videoconference, use the link: URL:
https://teams.microsoft.com/l/meetup-join/19%3ameeting_Yzk5MDMzMtYTMtYTQwYS00NTcwLWE5NmEtOTRmZWVjYzFiZTg5%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d
 2. To attend via telephone, dial 720-547-5281 and enter the following additional information:
 - a. Conference ID: 765 015 778#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Ben Reiter	President	May 2025
Randy Stutz	Treasurer	May 2025
Brian McNelly	Secretary	May 2023
Nate Watkins	Assistant Secretary	May 2025
Ayshan Ibrahim	Assistant Secretary	May 2023

I. ADMINISTRATIVE MATTERS

- A. Call to order.
- B. Declaration of quorum & reaffirmation of disclosures.
- C. Approval of agenda.
- D. Public Comment. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.

- E. Consider adoption of the Resolution No. 2022-11- Regarding 2023 Annual Administrative Matters (enclosure).
- F. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).
- G. Discuss and consider approval of insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association.

II. CONSENT AGENDA – The items listed below are a group of items to be acted on with a single motion and cote by the Board. An item may be removed from the consent agenda to the regular agenda upon request of any Board member.

- A. Approval of October 5, 2022 and October 26, 2022 Minutes (enclosure).
- B. Approval of Claims Payable in the amount of \$127,952.72 (enclosure).

III. FACILITIES MANAGEMENT / DISTRICT OPERATIONS

- A. Review District Manager’s Report.
 - 1. Consider approval of CliftonLarsonAllen LLP Statement of Work for 2023 (enclosure).
- B. Committee Reports.
 - 1. Social Committee.
 - 2. Landscaping Committee.
 - 3. Advisory Committee.
- C. Review Covenant Enforcement Report.
- D. Other.

IV. LEGAL MATTERS

- A. Consider adoption of Resolution No. 2022-11-02 Calling a Regular Election for Directors on May 2, 2022, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 24, 2022. Discuss need for ballot issues and/or questions.
- B. Update on Lennar Tract Acceptance.

- C. Update on Amendments to Design Guidelines.
- D. Other.

V. FINANCIAL MATTERS

- A. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget.
- B. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution No. 2022-11-03 to Adopt the 2023 Budget and Appropriate Sums of Money (enclosure).
- C. Appointment of Board member to sign the DLG70 Certification of Tax Levies.
- D. Consider approval of the engagement letter to prepare the 2022 Audit.
- E. Other.

VI. DIRECTORS' MATTERS

- A. Discuss transitioning Design Review Committee from CLA to homeowners.
- B. Other.

VII. OTHER MATTERS

- A. Other.

VIII. ADJOURNMENT

The next Board meeting is scheduled for December 7, 2022 at 5:00 p.m.